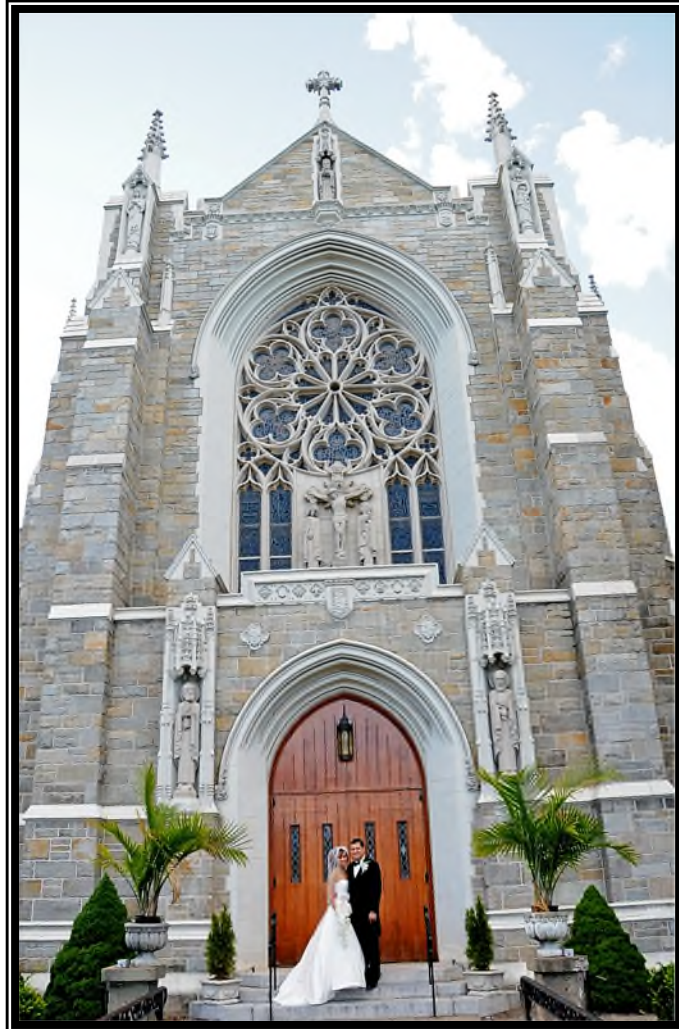


ST. PAUL ROMAN CATHOLIC CHURCH
124 UNION AVE., CLIFTON, NJ 07011



Wedding Information

The Lord God said: "It is not good for the man to be alone. I will make a suitable partner for him." So the Lord God formed out of the ground various wild animals and various birds of the air, and he brought them to the man to see what he would call them; whatever the man called each of them would be its name. The man gave names to all the cattle, all the birds of the air, and all wild animals; but none proved to be the suitable partner for the man. So the Lord God cast a deep sleep on the man, and while he was asleep, he took out one of his ribs and closed up its place with flesh. The Lord God then built up into a woman the rib that he had taken from the man. When he brought her to the man, the man said: "This one, at last, is bone of my bones and flesh of my flesh; This one shall be called 'woman,' for out of 'her man' this one has been taken." That is why a man leaves his father and mother and clings to his wife, and two of them become one body.

Genesis 2:18-24

"The intimate community of life and love which constitutes the married state has been established by the Creator and endowed by him with its own proper laws...God himself is the author of marriage."

Catechism of the Catholic Church

PARISH INVOLVEMENT PROCESS

When a couple marries in the Catholic Church, it is presumed that the couple intends to build and strengthen their marriage by participating in Church through the Sacraments and prayer. While respecting the faith of those who are not Catholic, we strongly encourage all couples to make Sunday Mass attendance an integral part of their marriage preparation. It is expected that members of the Catholic faith who request to be married in the Catholic Church are faithful in the practice of their faith, celebrating the Eucharist with their parish community each week.

I. THE GUIDELINES AND EXPECTATIONS

1.1 MEETING WITH A PRIEST OR DEACON

The Priest or Deacon who is witnessing the Sacrament of Marriage will work with you on preparing the Ceremony using the book **“Together for Life”**, which includes the readings and prayers for both the Marriage Ceremony and the Mass. All preparation for your Wedding liturgy will be discussed and completed prior to the Wedding Rehearsal.

The formal preparation for your marriage must begin one year prior to the date of the wedding. This will include at least five sessions with a Priest or Deacon, a Pre-Cana or Engaged Encounter Marriage Preparation Session, Foccus Inventory, and a Wedding Rehearsal.

For Christians, marriage is a calling to be the presence of Christ to each other and to allow God to continue the work of new creation in you and through you.



1.2 DOCUMENTS

- I. For Catholics, a recent Certificate of Baptism issued within six months of the wedding is required. *For non-Catholics, a Birth Certificate must be provided, and the date and place of Baptism or, if available, a Certificate of Baptism is necessary.* Please remember: we cannot use an old certificate or copies of an original. A new Baptismal Certificate must be issued in order to set a date.
- II. **Confirmation and First Communion Certificates** may be copies of the original. If you have not received these Sacraments, you should make preparations to receive them through the R.C.I.A. Program at St. Paul Church or at your own Parish. *As the Pastor of St. Paul's R.C. Church, it is mandatory that you have received the Sacrament of Confirmation in order to have your Wedding Ceremony at our Parish.* For more information call our Parish Office 973-340-1300
- III. **A Pre-Cana or Engaged Encounter Certificate is needed for the files.** Engaged couples are required to participate in Pre-Cana marriage preparation session(s). Attending an Engaged Encounter Weekend fulfills the Pre-Cana requirements. Schedules and applications are available at the Parish Office.
- IV. **Foccus Inventory and Spiritual Retreat:** The Foccus Inventory and the Spiritual Retreat is designed to aid a couple in understanding their similarities and their differences. The Inventory is administered in a group setting. You will be notified of the date by the Priest or Deacon.
- V. **God's Plan for a Joy-Filled Marriage:** The Diocese of Paterson requires all couples to attend a one day session. A list of dates and times will be provided to you.
- VI. **If an annulment** has been granted for a previous marriage, the original copy of the annulment must be placed in your file. If an annulment is needed, forms for the dispensation will be filled out with you by the Priest or Deacon.
- VII. **Authorization Letters:** If you or your fiancé are not parishioners at St. Paul Church, you must obtain a letter granting permission for you to have your Wedding Ceremony at our Parish.

- VIII. **The Civil Marriage License.** The license is to be obtained from a City Hall located in a Municipality in the State of New Jersey. Please contact the City Hall in the State of New Jersey to make an appointment at least four weeks prior to the wedding to apply for your Marriage License. The Marriage License can be obtained in the New Jersey Municipality where either party resides. In the event neither party is a New Jersey resident, they must apply for the Marriage License at the City Hall in Clifton, New Jersey. The license, once granted, is valid for thirty days. The Marriage License must be brought to the Church Office for processing at least two weeks prior to the rehearsal.
- IX. **Two witnesses:** The best man and maid/matron of honor may be Catholic, 18 years or older, and they should exhibit a respect for the dignity of the Sacrament of Matrimony.
- X. **Witnessing Minister:** If you wish to have a Priest other than your Parish Priest or Deacon, permission must be obtained from the Pastor. A Priest or Deacon from another Diocese must provide a good standing letter which comes from his own Diocese.

“Marriage is the most basic expression of the vocation to love that all men and women have as persons made in God’s image.” - Christopher West

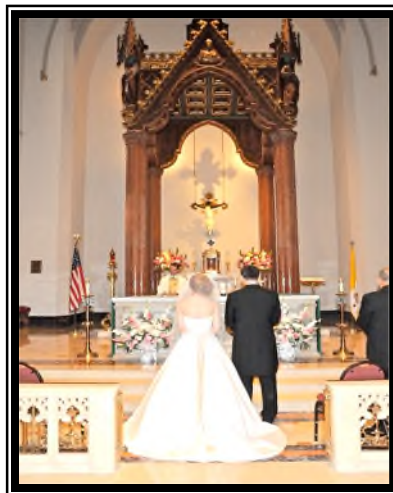


1.3 ISSUES NEEDING IMMEDIATE ATTENTION

- I. **Parties under 21 years of age:** Pre-Marriage Counseling: Couples in which one or both parties are under 21 years of age will be directed to a counselor for an assessment. Couples may also be required to seek appropriate help and counseling if there are any serious emotional, psychological problems, or other personal or familial issues.
- II. **Previous marriage:** If one or both parties have been married previously, please inform your Priest or Deacon.
- III. **Non-Catholic parties:** If one party is a non-Catholic, please inform the Priest or Deacon immediately so that he may review the situation with you and secure any permission needed for a Catholic to marry a non-Catholic.

“Marriage is an act of will that signifies and involves a mutual gift, which unites the spouses and binds them to their eventual souls, with whom they make up a sole family – a domestic Church.”

Saint Pope John Paul II



“Since God created him man and woman, their mutual love becomes an image of the absolute and unfailing love with which God loves man. It is good, very good, in the Creator's eyes. And this love which God blesses is intended to be fruitful and to be realized in the common work of watching over creation: “And God blessed them, and God said to them: ‘Be fruitful and multiply, and fill the earth and subdue it.’” – Catechism of the Catholic Church-

1.4 CHURCH PREPARATION

- I. **Wedding Services:** St. Paul Roman Catholic Church offers you the choice of a full Wedding Mass or a Wedding Ceremony.
- II. **Wedding Offerings:** The Church is usually the least expensive part of your wedding, yet it is the most important part. Please keep this in mind when making your offering. The Church Offerings: (1) **Active Parishioners**, \$1,200.00 (which includes the Church, the Wedding Rehearsal, maintenance assistance, and music); (2) **Non-Parishioners**, \$1,800.00 (which includes the Church, the Wedding Rehearsal, maintenance assistance, and music). **A non-refundable deposit of \$200.00** is due at the time you book your Ceremony. These offerings must be received by the Parish Office no later than six weeks prior to the rehearsal, and may be made by check, credit card or cash. Checks are to be made payable to St. Paul R.C. Church.
- III. **Donation or gifts to the Priest/Celebrant or Deacon:** There is no set offering, however, a free-will offering may be made at the time of the Wedding Rehearsal. If you decide to make an offering to the Priest/Celebrant or Deacon, it may be made by cash or check. Please make checks payable directly to the individual Priest/Celebrant or Deacon by name.
- IV. **Music:** Music is an integral part of your Wedding Liturgy. It is mandatory that you utilize our organist and cantor at your Wedding Ceremony. After scheduling your wedding date, please contact the director of music to secure the date for both the organist and cantor. Our Parish musicians are professional musicians trained in liturgy, and are present at all Parish weddings. If you would like to have a friend or family member participate in the music at your wedding, they may play/sing one piece, usually as a prelude or in the preparation of gifts. No arrangements are to be made with outside musicians without discussing with the music director. (Music donation is included in number II. above.).
- V. **Wedding times:** The times of celebration for Matrimony are Monday through Friday from 1:00pm to 5:00pm, Saturdays from 1:00pm to 2:30pm, and Sundays 3:30pm to 5:00pm. Our Parish does not celebrate weddings when they conflict with scheduled services in the Church.

In order to avoid a shortened Service and late fee, all weddings must begin promptly at the scheduled time. The Church has established a **“Tardiness Fee”** of \$200.00 if your wedding begins more than 15 minutes after the scheduled time. The fee **must be paid by separate check six weeks prior to your Wedding**. The check will be retained by the Pastor and will only be deposited if the tardiness condition is enforced.

- VI. **Pavers:** In honor of your wedding celebration, newlyweds have the opportunity to purchase a paver by the Blessed Mother.
- VII: **Rehearsals:** The Priest/Celebrant, Deacon or Wedding Coordinator will arrange for the rehearsal which is usually conducted the evening before the wedding. Please have all the members of the bridal party, including those who will be doing the readings, present at the rehearsal. The Bishop of the Diocese of Paterson requests that the opportunity for the Sacrament of Reconciliation or Confession be made available to all interested parties on the evening of the rehearsal. Confessions are heard at St. Paul Parish every Saturday afternoon and also by appointment; all are encouraged to receive the Sacrament of Reconciliation prior to the day of the wedding.
- VIII: **Flowers:** Any flowers in good taste are allowed; they are to remain in the Church following the wedding as an offering. It is the responsibility of the couple to make arrangements with a florist. Flowers or bows are permitted on the pews. Please advise the florist that tape or wire are not to be used on the pews; rubber bands can be used to secure the bows or flowers to the pews instead.



- I. **Dressing Rooms:** There are no dressing rooms at the Church. Please plan on dressing at home or at another location.
- II. **Runners and arches:** Runners are not allowed. We have been advised by our insurance company that runners present a hazard, especially to the elderly, and increase the potential of slip and fall accidents. Arches obstruct the view of the Sanctuary; they are therefore inappropriate and not allowed. Please remember that during your Wedding Mass, people will come to communion by the center aisle; do not use any decoration that obstructs the center aisle.
- III. **Tossing of flower petals:** Flower petals, genuine or artificial, are not permitted. They present a hazard when dropped on the floor and cause extremely slippery conditions; they can also permanently stain the marble floors.
- IV. **Rice and Bird Seed:** Rice, bird seed, confetti, or balloons are not permitted in the Church or on Church grounds. Our insurance company requires that we strictly enforce this policy. Bubbles and Bells are a great alternative and are permitted after the Ceremony.



1.6 OTHER RECOMMENDATIONS

- I. **Signs and Symbols:** 1. **Unity Candle** (Mandatory). The couple must provide the base, the Unity Candle itself, and the two smaller candles that are placed on either side of the Unity Candle.
- II. **2. Flower bouquet for the Blessed Mother** (Mandatory). **3. Arras or 13 coins** (Optional); and **4. Lazo or Rosary** (Optional). Both the Arras and the Lazo are permitted during your nuptials. Neither Arras nor Lazo or Rosary are provided by the Parish and if you elect to have these symbol rituals at your wedding you must provide the items used in this customary ritual. **All the above items except for the Flower bouquet must be in Church on the Wedding Rehearsal date.**
- III. **Wedding Photographer and Pictures:** It is the responsibility of the couple to make the photographer and videographer aware of the following procedures at St. Paul Church: **Proof of liability insurance coverage must be provided at least four weeks prior to the wedding date.** Pictures and video recordings are permitted during the nuptial service provided that the photographer and videographer do not disturb the Ceremony. The photographer and videographer must consult with the Priest, Deacon or Wedding Coordinator before the Ceremony begins.
- IV. **No equipment may be set up in the middle aisle:** This interferes with the procession and tends to block the view of the parents and congregation. Photographers and videographers are asked not to remain in the middle aisle for long periods of time and to never walk between the front pews and the Sanctuary/Altar. This is distracting and interferes with the ability of the congregation to participate in the Wedding Service. We find the best pictures of weddings are taken from the side Chapel area. At no time is the photographer or videographer permitted in the sanctuary or Altar area. **The photographer and videographer are not allowed to place any equipment on the pews or furniture of the Church.**
- V. Following the Ceremony, pictures may be taken in the Church if time permits. If there is a service scheduled in Church following your wedding, you must vacate the Church thirty minutes prior to the beginning of the next service.

AS A COURTESY TO THE PRIEST OR DEACON, MUSICIANS, YOUR FAMILY, GUESTS, AND OTHER EVENTS WHICH ARE SCHEDULED IN THE CHURCH FOLLOWING YOUR WEDDING, PLEASE ARRIVE ON TIME.

Jesus said:

"From the beginning of creation,

God made them male and female.

For this reason a man shall leave his father and mother

and be joined to his wife,

and the two shall become one flesh.

So they are no longer two but one flesh.

Therefore what God has joined together, no human being must separate."

Mark 10:6-9





ST. PAUL ROMAN CATHOLIC CHURCH

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Fr. Leonardo Jaramillo, Ph.D.

Pastor